



Evergreen School

SCHOOL RECORDS REQUEST FORM

To the Registrar of _____
(Name of School)

(School's address and phone number)

Name of Student _____

The student named above has applied to Evergreen School. Please send copies of the following information.

1. The student's progress reports (2 most recent) from your school, and any other schools he/she has attended.

Please send progress reports for current school year as soon as they are available.

2. All testing information and/or test scores (i.e., CAT, ERB, CTBS, WISC III, SAT, Stanford)
3. Copies of any health records that you may have.

Please forward the above to:

Evergreen School
Attn: Admissions Office
10700 Georgia Avenue
Silver Spring MD 20902

Thank you for your cooperation and prompt attention to this request!

I hereby give my permission for my student's progress/grade reports, test scores, and health records to be sent to Evergreen School.

Parent(s)/Guardian(s) Signature

Date